

**Palmdale School District
Citizen's Bond Oversight Committee
FY2021-22 meeting
Date: Friday, June 10, 2022
Time: 2:00 p.m.
Location: Palmdale School District Zoom
<https://us02web.zoom.us/j/5998934079>**

REGULAR MEETING AGENDA

1. Call to Order

Minutes:

Stacey Fournier, President, called the meeting to order at 2:00 p.m.

2. Roll Call

Minutes

2:10 PM

Roll call taken by Stacey Fournier, President

Stacy Fournier, President - PRESENT

Vladimir Gomez, Member - PRESENT

Christina Mendoza, Member - PRESENT

Bridgett Pitt, Member - PRESENT

Ernesto Lugo, Member –

Steve Benson -

3. Pledge of Allegiance

4. Approve the minutes from the August 14, 2020 (FY2020-21) meeting

Motion by Stacey Fournier, President,

Second by Bridgett Pitt, Member

Vote:

Stacy Fournier, President: Yes

Vladimir Gomez, Member: Yes

Christina Mendoza, Member: Yes

Bridgett Pitt, Member: Yes

Ernesto Lugo, Member:

Steve Benson

5. Expenditures

Al reviewed the budget to actuals for the Facilities Master Plan budget originally approved on the February 18, 2020 Board meeting and amended on the January 18, 2022 meeting. The MS Excel spreadsheet showed the estimated and actual 2nd and 3rd bond issuance amounts for Measure PSD and 3rd bond issuance for Measure DD. The Master Plan budget was adjusted to account for additional Federal funds received from approved ESSERS grants. The items highlighted in green reflects no change in project description and budget amount. The items highlighted in yellow reflects projects where funding was returned to contingency given 1) changing priorities or being funded by ESSERS instead of Fund 21. For example, \$400,000.00 was originally funded to support facilities infrastructure improvements for a 5-year Magnet School Assistance Program (MSAP) grant. However, those improvements were funded using alternative restricted or non-restricted funds. The Data and Power improvement project and Carpet in the Footprint Buildings project is funded using ESSER grant funds and has increased in scope due to the size of the grant. The gray highlighted section reflects funding used to acquire a vacated charter school property. The CBOC was

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briefed on the availability of this property in the August 2020 meeting and the Districts intent to acquire it for a future Charter High School. The blue highlighted items reflect identified projects but with an increased budget due to construction inflation costs.

Al reviewed a 114-page Facilities Project Fact Sheet book showing all of the projects (listed in alphabetical school order) in design, in progress, and completed. The book is being update through end of 2021 projects. The book shows the project budget, type for each school.

6. Review of revised Master Plan Phase 2 budget to reflect ESSERS grants

Although unrelated to the CBOC, the ESSER II and III grants will allow the District to continue capital improvements. The six projects, estimated \$35MIL construction budget include:

- Expansion of the health office at Tamarisk ES
- Expansion of the health office at Tumbleweed ES
- Roofing at 4 schools
 - We originally scope spot repairs of roofs. We now can fully re-roof four of the most needed schools.
- Hands-free drinking fountains at 28 schools
 - A third round to allow students a cleaner environment during COVID
- Outdoor learning environments (shade structure)
- Carpet in Footprint Schools at 4 schools
 - This was initially a project intended to replace carpet in schools with partition paneling. It is now a revised and upgraded scope to replace partition paneling which had poor acoustic qualities to a conventionally framed wall; rebuilt to a large classroom size.

7. Review of Financial Performance Audit of Building Fund (Measure W, Measure DD, Measure PSD)

Al provided a Master Plan Group Summary of projects, groups 9 – 28, which shows the architect of record, funding source, construction update. He provided the full ballot measure language and project list. He explained how each Master Plan project was aligned to the “full ballot” measure verbiage. For example, Group 17, HVAC is identified on page 5, para. 1 of measure PSD and page 7, para. 2 of measure DD. Al identified the type of project identified in the ballot measure to each project in design or construction. Group 9, Fire Alarm is identified on page 6, para. 4 of Measure PSD and page 7, para. 4 of Measure DD.

Al aligned each project with appropriate Bond Measure Language. Al identified the Board Meeting date and the agenda item in which the Financial Performance Audit of Building Fund was briefed by the auditor. Al pointed out several sections of the Audit to include authority of issuance, purpose of issuance, objectives, scope, and methodology and findings. The audit report was for the prior fiscal year ending.

The conclusions indicate that, “The results of our tests indicated that, in all significant respects, the Palmdale School District has properly accounted for the expenditures held in the

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Building Fund (Measures W, DD, and PSD) and that such expenditures were made for authorized Bond projects.”

8. Review of potential future projects

Al reviewed a Board approved a short list of future projects yet to be funded which include additional scope of work for a track and field at the newly acquired property, a professional development center, and TK facility expansion. As identified on the revised budget, there is more scope than funding. Al mentioned that there is a possibility of another bond measure on the November 2022 ballot.

9. Other

Al extended the offer for tours of the school sites for any CBOC member interested. Al would schedule on or off school hours, weekday or weekends.

10. Comments from Committee Members

CBOC asked if the District planned to construct more shade structures. The answer is YES. When the Master Plan was developed the schools were assessed and given a score between 0-100, based on age of school, condition of mechanical, electrical, plumbing, infrastructure, capacity, exterior grounds. The schools were ranked and all schools below a score of 50 were a focus of upgrades and repair. The goal was to close the facilities gap and to raise all schools to a score of 50. Shade Structures were added to a dozen school and over 16 primary and kindergarten play equipment were replaced. There is more to do. The Routine Restricted Maintenance Account budget funds “stock gap” repairs to equipment and the resilient play surface. ESSERS is funding shade structures adjacent to outdoor learning environments or gardens. The District has also used Prop 39 energy efficiency funds and a combination of Municipal Lease and Bond funds to construct above ground solar systems in the interior of the school on or near the play area. This provides a natural and large shade footprint. The virtual COVID year of instruction allowed construction to advance very quickly given the campuses were devoid of students.

11. Adjournment

3:38 P.M.

Motion by Stacey Fournier, President,

Second by Bridgett Pitt, Member